



Tomintoul & Glenlivet  
Development Trust

**TGDT Board Meeting**

**Date: 3<sup>rd</sup> October 2018**

**Discovery Centre, Tomintoul – 5 - 7pm**

**Minutes**

**Present:** Doug Nisbet (TGDT Director & Chair), Jennifer Stewart (TGDT Director), Malcolm MacGarvin (TGDT Director), David Toovey (TGDT Director & Treasurer), John Polak (TGDT Director)

**In attendance:** Oli Giles (TGDT), Liz Henderson (CNPA)

**Apologies:** Tilly Smith (TGDT Director), Rebecca Irons (TGDT), Fiona Robb (HIE)

**Actions carried over from 02/08/18** (updates in *italics*)

All actions for the 5<sup>th</sup> September board meeting have been discharged

**Minutes**

<b>Minutes of previous meeting</b>	5 <sup>th</sup> September 2018 TGDT Board minutes approved.  Proposed by John Polak  Seconded by Jennifer Stewart	
<b>Matters arising from previous actions</b>	Action 1: Board Governance Health Check date 25 <sup>th</sup> October or 5 <sup>th</sup> November  Action 2: Updates to the website were recognised and Rebecca Irons thanked for her help with this  Action 3: Directors updated the meeting with approaches made to individuals in our communities	OG to email members and post call for directors on our social media feeds
<b>Community Plan Priorities</b>	<b>Housing</b>  Liz Henderson suggested TGDT consult the CNPA Local Development Plan and offered to send through links to the supporting documents	LH to send links to LDP Supporting docs

	<p>Liz also highlighted the need for Rural Housing Fund need for three quotes for feasibility work</p> <p>Doug highlighted that Highland Small Communities Housing Trust had indicated that it could be a straight forward project from their perspective which the board considered encouraging.</p> <p><b>Campsite</b></p> <p>The board discussed some of the key characteristics for the campsite such as walking distance from the village, attractive outlook etc. A discussion on the potential sites around Tomintoul concluded with an action for OG to set up a meeting with Simon Ovenden to review available ground.</p> <p><b>Bike Hub</b></p> <p>OG advised the board that the offer to buy the site made by TGDT to CES had been declined as CES would like to retain the integrity of the site.</p> <p>The board discussed the opportunities and risks associated with bidding for the café, with particular emphasis on the sensitivities around TGDT competing with commercial businesses. The board agreed to monitor the process and if no commercial tenant could be found, i.e. market failure, to intervene.</p>	
<b>AGM</b>	<p><b>New directors</b></p> <p>Jennifer Stuart confirmed she would be standing down at the AGM and not seek re election. Jennifer emphasised this was no reflection on the trust and that she had enjoyed her time as a director.</p> <p><b>Motions</b></p> <p>A notice to confirm the current constitution and a general resolution at the AGM on fixing subscriptions at 0</p> <p><b>Annual Report &amp; Accounts</b></p> <p>Doug and Oli will continue working on the annual report for circulation to directors before approving in advance of the AGM on 7<sup>th</sup> November 2018</p> <p>Oli and David will continue working on the annual accounts for circulation to directors before approving in advance of the AGM on 7<sup>th</sup> November 2018</p>	Action: Directors to continue approaching individuals identified
<b>Finance report</b>	The TGDT and Tomintoul Hostel Limited finance reports were presented by Oli. The board asked for clarification of restricted and unrestricted fund figures.	

<b>Tomintoul Hostel Ltd</b>	Tomintoul Hostel activity was covered in the finance report.	
<b>Project updates</b>	<p><b>TGLP</b></p> <p><b>Events</b></p> <p>Detailed plans for WILD in the Park were presented and discussed and Malcolm MacGarvin asked where the resource gaps were. Doug outlined a need for people to introduce speakers. Malcolm offered to introduce David Hetherington and Jennifer offered to introduce speakers on Sunday.</p> <p>The locations for the banners which have been produced was discussed and all agreed that the Lecht Road end, Ballindalloch and the Dufftown, Auchbreck junction were discussed and agreed</p> <p><b>Discovery Centre</b></p> <p>Doug outlined the main points from a very business like meeting he and Tilly held with the objectors. The Constitution was considered OK but may require some tweaks, Martin Hutchison from the Richmond will be in touch on this. There was not an objection to the coffee machine per see more it's use for day to day sales and Doug had suggested a reconfiguration of the 'community space'. The board felt this was reasonable especially given the possible use of the space as a temporary office but recognised that this would put extra pressure on the exhibition space and legacy of the Landscape Partnership investment.</p> <p>The board agreed that generating income to cover the costs of running the centre is a priority and that the business group could help come up with some ideas. The next meeting with the objectors has been set for 22<sup>nd</sup> October Doug and Tilly to report back at the next meeting.</p>	DN & TS to feedback on their next meeting
<b>Membership</b>	Murray & Jean Cameron were confirmed as new members	
<b>AOB</b>	<p>Christmas and Hogmanay opening at the DC was discussed but after discussing the logistics it was felt to be too much to expect staff and volunteers to open the centre over the festive period. Oli added that the hostel is bookable by groups over Christmas and Hogmanay and this may require some staff input.</p> <p>Oli invited everyone present to the TGDT Christmas Meal on Thursday 15<sup>th</sup> December at the Craigellachie Hotel.</p>	
<b>DONM</b>	Thursday 14 <sup>th</sup> November 5pm at the Discovery Centre	