TGDT Board Meeting

Date: 23rd October 2024

Held at Discovery Centre and via Zoom (1700-1900)

Minutes

Present: Tilly Smith (TS, TGDT Director & Chair), Sam Robinson (SR, TGDT Director), David Toovey (DT, TGDT Director & Treasurer), Chloe Clay (CC, TGDT Director), Sam Robinson (SR, TGDT Director), Linda Morris (LM, TGDT Director)

Apologies: Fiona Robb (FR, HIE), Alastair Sharp (AS, TGDT Director).

In attendance: Oli Giles (OG, TGDT), Claire Filer (CF, TGDT).

Actions carried over from previous meeting (updates in *italics*)
Board agreed to proceed with the valuation of the site *It has been completed.*

Minutes		
Conflict of interest and governance	No conflicts of interest or governance matters were raised.	
Minutes of previous meeting	DT proposed the mintues of the last meeting; SR seconded	

Development Plan Projects	<u>Affordable housing</u> OG feedback that the CHT tenants survey results that have been circulated to the board was overwhelmingly positive. The board agreed to put this out to members emails and post results on the website. The board also agreed to present it at the next members meeting. Board discussed the remaining snagging in the properties and asked for an update on the recommendations from the Locogen report. The board discussed a communication strategy with the remaining snagging issues. The board agreed to keep directing issues that are raised to CHT to respond to.	**OG to share information with working group and residents as discussed.** **OG to provide an update to the board on the recommendations**

	The board discussed defects and the progress of ALPHA. <u>Campsite</u> The board discussed the finanacial position of the Trust aided by a finance paper produced by the Operations Manager and whether to retain the SIS loan and grant. The board discussed this project in relation to the overall financial situation of the trust. The board agreed to continue to keep the loan until Operations Manager time is freed up to look for other funding sources. <u>Glenlivet Projects- Development Officer</u> CF updated the board on the Inveravon Church project. The board asked for clarification on the funding sources which CF gave. CF updated that the trust has received funding for the Braes of Glenlivet Memorial Garden and expressed concern about getting help with the planning application. CC agreed to help with the plans for this. Claire was asked to leave the meeting so the board could discuss her proposed salary increase in the next phase The board discussed the proposed salary changes to the Glenlivet Development Officer salary and agreed an incremental increase based on achievement of project outcomes. <u>Glenlivet Projects- Heritage Ranger</u> OG updated that Lydia is now focused on the dark skies season following a successful application for funding for another two years. SR told the board that they are formulating a 5 year plan with the Crown Estate to put to CNPA. SR expressed the need for a public meeting and a committee. The board discussed going into the primary school and encouraging community involvement in the overall project. The board discussed the potential of using a pop up planetarium to draw more people into the project. OG suggested using the Crown Unit for this and that with some dressing and lighting we could have a nice facility here. <u>Core funding</u> The board agreed that they had already discussed core funding. <u>Hostel & DC</u> OG updated the board on the visitor numbers to the post office and discovery centre. The Hostel closing in November for work on the site including electrical checks and groundworks. The Discovery Centre and Post Office will be closed on Tuesday in November, the revised hours have been widely publicised.	**from the Locogen report.** **CF to contact CC about what is needed for the Braes Memorial Garden Planning application.** **OG to discuss the planetarium project with Heritage Ranger.** **OG to revise the dorenell salary spreadsheet.** **OG to raise with Heritage Ranger and Dark Sky group.**
Finance	Finance reports, bank statements and a 2025/26 Cashflow Forecast were circulated to the board in advance of the meeting. Board agreed that they have covered the finance in the meeting. Proposal project- education fund CF raise at GICA.	

Project proposals	The board discussed a proposal to distripute a fund that would assit young people remove barriers to education and training. The board agreed that public support needed to be assessed.	**CF to bring the matter to the next GICA meeting.**
AOB	The board asked for an update on Glenlivet Hall. CC asked whether it was possible to get a map of the area with the projects mapped out.	**CF to send Glenlivet Hall plans to the board.** **CF to action this.**
DONM	13th November Open Meeting Inveravon Church.	