TGDT Board Meeting

Date: 14th February 2024

Held at Alastair Sharp Residence and on Zoom (1700-)

Minutes

Present: Tilly Smith (TS, TGDT Director & Chair), Sam Robinson (SR, TGDT Director), David Toovey (DT, TGDT Director & Treasurer), Alastair Sharp (AS, TGDT Director), Ellie Richardson (ER, TGDT Director), Fiona Robb (FR, HIE), Chloe Clay (CC, TGDT Director)

Apologies: Lydia Fisher (LF, TGDT), Fiona McInally (FM, CNPA), Robert Mintram (RM, TGDT Director).

In attendance: Oli Giles (OG, TGDT), Claire Filer (CF, TGDT).

Actions carried over from previous meeting (updates in *italics*)
OG to rewrite and condense down to TGDT 7 values. *OG updated that values have been condensed into 5 and board to review. CC asked how the trust is going to measure these values. OG answered that is what he is going work on next. CC commented that is it good make sure the values are measurablet. SR agreed that good to have a metric.* OG to act on safety recommendations on smoke alarms. *OG updated that the links between the smoke alarms are now restored* TGDT has tendered for a renewables assessment. *TS advised that this will be discussed in the main agenda of the meeting.* OG to give update on funding of the campsite fitout. *TS advised that this will be discussed in the main agenda of the meeting.* RM to introduce friend to OG to discuss volunteering. *OG met individual who is keen to start doing heritage tours. The board discussed the heritage ranger role and dark skies project. Board members also discussed the TGDT's relationship with CNPA discussed.* OG and DT to finish moving items at Hostel. OG updated that work is ongoing. *ER suggested going to members to try get help clearing hostel at next members.* Updates on the foodback. *The board disscussed health and safety risk. The board agreed to close the food bank until the matter is brought to the member's meeting.*

Minutes		
Conflict of interest and governance	TS informed the board that Laurence Prime has now stepped down, while maintaining his position on the hostel board. TS informed the board that Phil Rogers has stepped down due to a conflict of interest.	
Minutes of previous meeting	ER on behalf of KaTCA raised concerns raised about procedures at the post office. Propose SR, second DT	

Development Plan Projects	<u>Affordable Housing</u> OG informed the board that a review of the renewable energy system in all properties will take place by locogen with funding from CARES. The feedback from this will be given to the contractor and training for residents undertaken. CC asked whether all residents would be spoken to. OG answered that all properties would receive a technical inspection. Remediation measures will then be carried out. The training phase will be given to TGDT and residents by CHT. A video explanation has been created by locogen which will be shared with residents. CC asked whether the remedial work would be checked and who will carry it out. OG answered that RW Bell will do remidial work. CC asked who will be paying for the work. OG answered that review will be paid for by CARES, who funded the renewable installations. If remedial work needs to occur, ALPHA will fund this. SR asked about the review continuing beyond March's snagging period deadline. OG answered that these issues would count as a latent defect and so would be covered by the snagging period. SR asked about a specific heat pump issue. OG answered that engineers will look at it and make various suggestions. CC asked who would cover the work on this specific heat pump. OG answered that the other heat pumps don't have this issue and if necessary it may have to be replaced under warrenty. TS whether there have been any updates from EDF energy. OG updated that Richard Lochhead has helped get a new case manager which will expedite matters. TS updated that the CHT have offered to act on behalf of residents and that some residents have switched provider. OG gave updates on customer complaints. KaTCA gave updates from Tomintoul residents. <u>Campsite</u> OG updated that tendering for the fitout of the unit is complete with two replies. The Scottish Government's Captail Rengeneraion Grant Fund has been reduced so this has delayed funding. OG has had	

	conversations with the other funder who are understanding of restrictions. CC asked what happens if the Scottish Government funding doesn't come in. OG answered that work will not be able to start. DT commented that we are ready to go as soon as the money comes in. OG added that the tenders for the fitout are valid till March. TS brought to the board's attention a letter from the occupier of the other units onsite. The board discussed and confirmed that the landlord, CES, was kept informed and there was no other interests in the empty unit. ER commented that there have been water pressure concerns. The board had a discussion about the water board in Tomintoul. **Glenlivet Projects** <u>Development Officer</u> CF gave an update that the feasibility study on the Glenlivet Hall has got its funding and the tender document will be released in due course. A step forward has been taken for SCIO status of The Braes Hall and she is awaiting sign off from the committee in order to submit the application to OSCR. CF updated the board that they have being undertaking various training for professional development. OG updated that the Dorenell Paths Steering group have got funding to appoint a paths officer. The board discussed the details involved in the contracting the paths officer role by TGDT. OG also updated that TGDT will hold a license for the Saturday social club at the Glenlivet Hall for a trial period. CC asked how the trust will measure success. OG answered that money taken and attendance will be tracked. DT brought to the board's attention the sale of the Ballindalloch shop and petrol station. The board agreed that CF and OG will speak to Ballindalloch Estate owner about options. TS brought to the board's attention the sale of the Tomintoul shop. The board discussed options. <u>Heritage Ranger</u> OG updated that the core costs of the role will no longer be covered by the Dorenell Community Benefit Fund. LF has spoken about to CES and CNPA about funding. <u>Core funding update</u> OG updated that as we reach the end of financial year TGDT needs to think about core costs. The board discussed funding applications and the trust's financial situation. OG added that TGDT is slightly under covering core costs for this year. The board discussed inviting help from KaTCA discussed. ER answered that they are not in a position to help financially. ER encouraged partnership in other ways.	**CF & OG to meet with Ballindaloch Estate owner.**

DC & Hostel Update	<u>Hostel</u> OG updated that there have been lots of groups bookings. CC fedback that recent guests commented that the building was cold during the day. OG to look into how to give guests the ability to boost central heating when booking as a group. <u>Post Office</u> No updates.	**OG to look into how to give group bookings control of central heating.**
Finances	OG gave an update of the finances of TGDT account and the Hostel. CC asked for clarification about the Hostel saving account. <u>Auditing & AGM</u> DT updated that there are still no audited accounts, he has spoken to accountants who have assured him that they are making progress. OG added that TGDT haven't paid in full for the audit. Companies house have given an extension on accounts. TS suggested calling a members meeting. DT stated his hesitation to do so without auidited accounts. CC suggested expressing this to the members. TS concluded that a members meeting will be called for the 27th March, before end of the financial year.	**OG to let members know about member's meeting.**
AOB	SR asked about the toilet's ownership for Dark Skies compliant lighting. ER answered that they are owned by moray council. *ER brought to the board's attention matters put to KaTCA about the image of the trust in Tomintoul. The board had a discussion about how KaTCA should bring matters to the board in a way that algins with the trust's values of transparency.*	
DONM	?	