

Tomintoul and Glenlivet Development Trust Job Description

Job title – Glenlivet and Inveravon Heritage Ranger

Location – Sites / Tomintoul Office

Employer – Tomintoul and Glenlivet Development Trust

Report to – Development Manager

Description of business – Tomintoul & Glenlivet Development Trust is a community owned regeneration charity based in the Cairngorms National Park, North East Scotland. It was established in 2012 to address the economic decline in the area and has delivered a wide range of projects including a community broadband scheme, a programme of events and a £500k museum refurbishment as part of a Landscape Partnership project. The trust acquired Tomintoul hostel and museum through an asset transferred in 2017 and is currently pursuing an affordable housing development. The trust has 310 members, employs a Development Manager and has a trading subsidiary managing its income generating portfolio.

Purpose of appointment – The role of Glenlivet and Inveravon Heritage Ranger is an exciting new role to develop and deliver a range of heritage events and ranger activity in the Glenlivet, Inveravon and Ballindalloch area.

During the three years of Tomintoul and Glenlivet Landscape Partnership huge progress has been made in preserving and sharing the rich cultural heritage of the Glenlivet area through a combination of capital works to enhance heritage assets such as **Blairfindy Castle** and **Scalan Seminary** and establishing and support interest groups such as T & G Wildlife Group, T & G History Group and the Scalan Association. The area was also awarded **International Dark Sky Status** and significant untapped opportunities for dark sky tourism exist in our area. The completion of the TGLP delivery programme in December 2020 saw the regeneration of our areas natural and cultural heritage enter the legacy phase and TGDT are keen to support community groups in with the provision of Heritage Ranger activities.

The post holder will be supported in this role by a board of volunteer directors drawn from the local community and possessing a wide range of skills and expertise. Line management will be to the Development Manager. The contract will be awarded for a fixed period of one year but may be extended if agreed targets and outputs are delivered.

Key responsibilities

1. Provide practical support and guidance for community groups delivering cultural heritage benefits in the Glenlivet and Inveravon area. The support will be delivered in a collaborative way appropriate for the size and ambition of each group.
2. Deliver a programme of cultural heritage events in partnership with stakeholders such as Crown Estate Scotland, Cairngorms National Park Authority etc. This will include events to record our cultural heritage and showcase local heritage assets such as Scalan, Inveravon Pictish Stones etc.
3. Lead activities such as guided walks, learning groups, events and provide talks as required.
4. Conduct regular visits to priority sites to provide a world class welcome, dealing with emergencies, providing basic first aid and summoning assistance if necessary.

5. Communicate effectively with a wide range of organisations, individuals and volunteers through personal contact and meetings, print, broadcast and electronic media.
6. Undertake, where appropriate, work associated with the monitoring, protection and enhancement of the archaeological, geological and natural features of sites and collated records, submitting relevant reports to appropriate organisations.
7. Develop relationships with other communities with an interest in cultural heritage and explore the potential for cross boundary working and collaboration
8. Exercise a general duty of care for visitors and staff and to ensure that all the Health and Safety requirements of current policies, legislation and guidelines are followed.
9. Promote trust membership, volunteering and participation in community activity in the Glenlivet area
10. Monitor and evaluate the performance of the Glenlivet and Inveravon Heritage Ranger by agreed methods and measures of success

Qualifications, skills and experience

Possession of a current full UK driving licence.

Knowledge and experience in delivering customer care.

You should be friendly and outgoing, approachable and helpful, be able to work on your own initiative and be an excellent team player and first-class communicator.

Willingness and enthusiasm to work outside for long periods.

A recognised qualification in, interpretation, archaeology, history, heritage education, environmental education, natural science, countryside, recreation or conservation management, although consideration will be given to candidates demonstrating extensive knowledge of cultural or environmental matters, event or public safety management

Experience of community heritage project delivery

Working Knowledge of visitor attraction sector.

Understanding and experience of supporting community groups

Understanding and experience of putting on events

Knowledge of Tomintoul and Glenlivet or experience of working in similar communities

A creative and flexible approach to tasks including the ability to delegate and work independently

Excellent IT skills including Microsoft office, social media and Wordpress would be an advantage

Experience of monitoring and evaluating tasks and projects

Hours

Expected hours are 37hrs per week flexible working and job share will be considered, additional hours and weekend working may be required for which TOIL will be given.

Salary - £25,000 per annum

Annual Leave

There is an annual leave allowance of 20 days per annum pro rata, in addition, all staff receive 8 public holidays per annum pro rata.

Application Process

To apply for the position of Glenlivet and Inveravon Heritage Ranger please complete an application form. CV will not be accepted.

Closing date for receipt of applications is 11th March 2022

Provisional interview date 23rd March 2022

Additional Information

For informal enquiries regarding this position please contact Oliver Giles –Development Manager at Tomintoul & Glenlivet Development Trust.

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