TGDT Board Meeting

Date: 9th November 2022

Hybrid Meeting (4:30 -6:30pm)

Minutes

Present: Tilly Smith (TS, TGDT Director & Chair), Sam Robinson (SR, TGDT Director), PR Rogers (PR, TGDT Director), David Toovey (DT, TGDT Director & Treasurer), Alastair Sharp (AS, TGDT Director), Laurence Prime (LP, TGDT Director), Fiona Robb (FR, HIE)

Apologies: Fiona McInally (FM, CNPA),

In attendance: Oli Giles (OG, TGDT), Lydia Fisher (LF, TGDT), Rebecca Irons (RI, TGDT), Kirsty Partridge (CNPA).

The hybrid meeting was held with the option to join both in-person and online

Actions carried over from previous meeting (updates in *italics*)

Minutes		
Conflict of interest and governance	None	
Minutes of previous meeting	TGDT Board minutes from 12th October were approved. Proposed by DT Seconded by AS	
Matters arising from previous meeting	Turfing is viable and comes with a 1-year warranty. Instruction given to turf the whole gardens. OG has spoken to the Bowling Club about campsite plans, and they are keen to review at their AGM on 16th November. OG and TS will attend and can raise in AOB Adjusted campsite designs have been circulated to the board. OG is still to speak with Fiona McInally about possible rebrand funding for the hostel.	OG to contact FM re: rebrand funding

Development Plan Projects	**Affordable Housing** Alpha proposes the development will be finished by 9 December, but the consensus is to hold off until the new year (9th January after Christmas break) to provide some leeway. There is potential slippage in the contract in the run up to Christmas. We should have a date by 25 November when the snagging is due to be complete. This pushes the retention payment to mid-January. Warranties on sale properties are to be confirmed before sales can progress - there shouldn't be any holds ups. A bridging loan will be needed. OG will pay Alpha's invoice at the end of the month to place the Trust in a strong position for the contracts meeting. Half the retention, £28k, is due on practical completion. Alpha will cover the costs of heating and insure the properties until practical completion. **Campsite** The adjusted designs of the site and facilities block were discussed. Agreed to focus on the hostel for camping. Design requires tweak to stagger all bays. Queried whether laundry space was adequate – current area not felt to be big enough. DT suggested unisex facilities – saving space and money. Privacy concerns were discussed. LP suggested enclosed cubicles with shower and sink. Cubicles would need to be big enough for parents with toddlers. PR suggested a lean-to for outside washing up facilities. Discussed having a double-parking bay at the exit to the site for waste disposal. Discussed fence between the footpath and hook-ups without disrupting footpath. This would make 7 of the bays shorter. OG will go back to Craig re: design. OG will confirm whether planning can be sought for the site without detailed plans for the unit. Planning makes the project shovel ready. The land is available for lease but there is no indication yet from CES of cost – they will need to see the designs. The other unit tenant has not been approached re: relinquishing their lease – this may be a future conversation. **Glenlivet Projects** **Braes Hall** RI is supporting the hall re: governance and SCIO option. Advice has been sought from TSI Moray's Funding & Governance Officer. RI organised for the hall committee to visit Boat of Garten Hall. **Glenlivet Hall** The Hall is currently free to hire and no electricity charge until 31 December 2022 to encourage new users. RI has been supporting Tricia Lawson and Dorothy Murdoch to get events up and running e.g., monthly coffee morning, dance taster/ classes, social activities. The Hall committee are due to meet 24 November to discuss results of survey and possible future options to take to AGM in December **Defibrillator** AR Electrical is to install the defibrillator at Auchnarrow on 18th November. Then takes 2 weeks to register with the Scottish Ambulance Service. GICA have a Managed Solution Partnership	**OG to feedback suggested design changes to Craig and confirm whether planning can be sought**

	Agreement with Community Heartbeat Trust which means that CHT own the equipment and took care of the VAT and provide the insurances. As part of this arrangement, GICA have a responsibility to perform regular checks. Failure to report for a period of 4 weeks in a row can invalidate any insurances. **NEAT** Currently in discussion with NEAT about 2 possible shows for 2023: 1. *Thrown* – National Theatre of Scotland production set around Scotland's Highland Games circuit about 5 women who've come together to form the country's unlikeliest wrestling team. Available July 2023. 2. The Village and The Road – performance centred around the depopulation of rural areas accompanied by a folk music quartet The Galloway Agreement. 7 September 2023. OG is making an application to Dorenell Wind Farm Community Benefit Fund to continue the Development Officer and Heritage Ranger posts. The application deadline is 30 November. **Dark Skies** Programme of stargazing events at the halls between now and Christmas in place and promoted on Eventbrite. LF is planning to do some Christmas Family Stargazing events. OG was successful in obtaining a Dorenell micro grant for dark skies equipment including headtorches etc. LF advised that CNP will do a feature in February. SR is at Fife Arms this weekend and 30 November. **Post Office** Sharon and OG have completed their training. Issue of privacy has been raised by one customer. The Post Office have responded that they are moving away from this and if privacy is required the customer should speak to the member of staff or go at quiet times. We are currently open as much as we can afford. Volunteers could be recruited to help if they pass the online training and validation process. TS has a prepared statement to read at the AGM tonight. **Hostel** The hostel will be closed for walk-ins at the end of the month, with advance bookings for groups only. Prices are £400/ night for the whole place. OG could have 1 or 2 rooms available on an ad hoc basis. Maintenance is up to date, but the outside area does require tidying. OG to set a date for a clear up day. **Discovery Centre** The Discovery Centre is operating winter hours, potentially until the summer. Recruit for the staff in the summer – possibility of opening 7 days/ week for 2 months during this period. It is not sustainable to open full hours. The hours will need to be reviewed, especially if we are unable to get volunteers to help with the Post Office. OG has chased the AA signs.	OG to circulate date for hostel clear-up

Finance	OG presented finance reports and statements for Tomintoul Hostel Limited and TGDT.	
AOB	**TGDT Christmas meal Wednesday 21st December**	
DONM	Wednesday December 7th at the Discovery Centre	