# TGDT Board Meeting

Date: 15th June 2022

## Video Conference (5.30 – 7.30pm)

## Minutes

**Present:** Tilly Smith (TS, TGDT Director & Chair), David Toovey (DT, TGDT Director & Treasurer), Sam Robinson (SR, TGDT Director), Phil Rogers (PR, TGDT Director).

**Apologies:**, Alastair Sharp (AS, TGDT Director), Laurence Prime (LP, TGDT Director), Fiona Robb (FR, HIE), Fiona McInally (FM, CNPA).

**In attendance:** Oli Giles (OG, TGDT), Rebecca Irons (RI, TGDT).

The hybrid meeting was held with the option to join both in-person and online.

| **Actions carried over from previous meeting** (updates in *italics*) |
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| **Minutes** | | |
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| **Conflict of interest and governance** | PR raised a potential conflict of interest - a family member is applying for a TGDT affordable home. After discussion all agreed that this should not be an issue due to the outsourcing of the allocations process. | |
| **Minutes of previous meeting** | TGDT Board minutes from 18th May were approved<br>Proposed by David Toovey<br>Seconded by Sam Robinson | |
| **Matters arising from previous actions** | | |
| **Development Plan Projects** | **Affordable Housing**<br>Completion is now scheduled for the end of September, this is due to not enough time having been made up from previous delays and delayed SSE connection. All services and trades are booked in and Alpha are confident in the revised programme.<br><br>SSE have turned down TGDT's grant application. OG will discuss with Richard Lochhead. | **OG to contact Richard Lochhead re: SSE grant decision**<br><br>**OG to contact SIS** |

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| | Project expenditure, income and projected shortfall were discussed and options for covering the defecit until the sale of the houses. Contractors repayments can be re-profiled. OG will contact SIS re: an extension to delay repayments.<br><br>There have been 11 applications for the rental properties and zero to date for the sale properties. This may be due to mortgage providers being unfamiliar with rural housing burdens. All agreed CHT should push the marketing. DT queried their visibility via internet search engine. For sale boards were proposed to increase visibility.<br><br>**Campsite**<br>TS has contacted the architect previously involved with the Conglass site and they are locating the previous plans.<br><br>An initial application has been made to the Scottish Government Regeneration Capital Grants Scheme via Moray Council. The application goes to committee in mid-June and a reserve site has been identified in the application. A final decision would be made on the funding in January 2023.<br><br>A survey and mitigation strategy for wading birds is needed for the lying-in site. If not undertaken now it will not be possible to complete until next year, thus delaying the project. TS will approach ecologist Adrian Davis regarding surveying the site.<br><br>**Glenlivet Projects**<br>**i. Glenlivet Halls**<br>**Braes Hall** – Yesterday's community drop-in event was well attended with around 40 people sharing ideas for the future of the hall. Tom Morton had prepared early-stage design options the first 3 working with the existing building to improve the facilities, the fourth option being a new building with a south facing orientation. Those attending were asked to comment on and rank the options in order of importance. Community Enterprise and Arc will now collate the information and provide a more detailed design based on the most popular option/ features.<br><br>**Glenlivet Hall** – Several office bearers have recently stepped down from the committee and capacity is an issue. There is a hall committee meeting on Friday which RI and OG will attend.<br><br>**ii. Tea IN THE PARK**<br>RI and OG have met with John Shewan to dicuss roles and responsibilities. A revised menu and prices has been agreed. RI is drafting a volunteer rota with assigned roles which will be sent to volunteers.<br><br>**Dark Skies**<br>**Star party**<br>Funding from Dorenell confirmed for Glenlivet based planetarium activities. Funding has come from the cross-area fund so there is a condition about offering discounts for residents from the whole fund area. | **OG to contact CHT re: marketing and for sale boards**<br><br>**TS to contact Adrian Davis re: wading bird survey** |

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| | Headline speaker confirmed for Saturday 24th September- Dr Rita Trojero, Reader, Saint Andrews University. Rita will also lead a hands-on session for families after the main talk.<br><br>Agreed that advertising should now start. TS suggested a generic banner for the event.<br><br>Quotes for AA signage for the Star Party (£664 + VAT) and the Discovery Centre (£800 +VAT) have been received. All agreed for OG to take this forward.<br><br>**Planetarium**<br>Application to Heritage Lottery for design fees was unsuccessful, but would accept a reapplication.<br><br>**Mini observatory**<br>Trust have been invited to put in an expression of interest for community place based small-scale capital investment projects via HIE. The mini observatory project fits with the fund criteria. Spend must be in 2022/2023. The deadline for EOI's is Monday 27 June. RI has discussed with Tom Morton, Arc and he will provide costs for the EOI.<br><br>Feedback from those attending the community drop-in event at the Braes Hall was positive about having mini observatory facilities and stargazing events at the hall.<br><br>**Heritage Ranger post**<br>Lydia has put together a tiered list of heritage sites in the area and prepared tours for Scalan, Blairfindy and Inveravon Church/ Pictish Stones. Her focus will be on tours.<br><br>**Development Plan Review**<br>The plan was reviewed. OG will ask Fiona McInally what should be included for Heritage Horizons. | **RI and OG to start marketing Star Party**<br><br>**OG to contact Fiona McInally re: Heritage Horizons** |
| **COVID – 19 update** | **Hostel & Discovery Centre**<br>OG presented the monthly reports for Hostel and Discovery Centre. A job advert for a Discovery Centre Assistant has gone out to replace Mark Ashcroft who leaves the role tomorrow. Staff will pick up extra shifts in the meantime. | |
| **Finance report** | OG presented the Hostel and Trust finance reports, and the board reviewed the statements that were circulated in advance of the meeting.<br><br>Invoices from CHT and Alpha approved.<br><br>Accountancy training may be helpful for OG and DT. | **OG to identify relevant accountancy training** |
| **AOB** | DT asked when refurbishment of the telephone boxes will be complete. RI will chase Kenton Smith for a completion date.<br><br>Portgordon Development Trust are visiting on 27th June, 7-9 pm. | **RI to chase phone box refurbishment** |

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| | TS and OG have been invited to present to groups on Shetland in September by HIE. | |
| **DONM** | Tomintoul & Glenlivet Discovery Centre or option to join meeting via Zoom.<br><br>Topic: TGDT Board<br>Time: Jul 27, 2022 05:30 PM London<br><br>Join Zoom Meeting<br>https://us02web.zoom.us/j/83405294029?pwd=VTZubE5qdU5LVnNQYWoxUTRUUmJsZz09<br><br>Meeting ID: 834 0529 4029<br>Passcode: 530298<br>One tap mobile<br>+16699009128,,83405294029#,,,,*530298# US (San Jose)<br>+12532158782,,83405294029#,,,,*530298# US (Tacoma)<br><br>Dial by your location<br>+1 669 900 9128 US (San Jose)<br>+1 253 215 8782 US (Tacoma)<br>+1 301 715 8592 US (Washington DC)<br>+1 312 626 6799 US (Chicago)<br>+1 346 248 7799 US (Houston)<br>+1 646 558 8656 US (New York)<br>Meeting ID: 834 0529 4029<br>Passcode: 530298<br>Find your local number: https://us02web.zoom.us/u/kdCsqk2bQW | |