TGDT Board Meeting

Date: 16th February 2022

Video Conference (5.00 – 7.00pm)

Minutes

Present: Tilly Smith (TS, TGDT Director & Chair), Phil Rogers (PR, TGDT Director), David Toovey (DT, TGDT Director & Treasurer), Sam Robinson (SR, TGDT Director), Alastair Sharp (AS, TGDT Director).

Apologies:

In attendance: Oli Giles (OG, TGDT), Rebecca Irons (RI, TGDT), Fiona Robb (HIE).

Due to the restrictions associated with COVID – 19 the meeting was held online.

Actions carried over from previous meeting (updates in *italics*)

Minutes		
Conflict of interest and governance	**a. Members' meeting** The meeting planned for Wednesday 23rd February, will be moved to an online meeting due to unforeseen circumstances. OG will give a presentation on campsite plans and RI will give an update on Glenlivet projects. **b. New directors** Will raise at forthcoming members' meeting.	**OG to inform members of change to online meeting**
Minutes of previous meeting	TGDT Board minutes from 19th January were approved Proposed by Phil Rogers Seconded by Sam Robinson	
Development Plan Projects	**Affordable Housing** The programme is 4 weeks behind schedule and may run over the 17th June completion date. Alpha feels able to catch up but this may be difficult in practice. FR will make the case for any HIE balance to be carried over. There are 12 titles and valuations required for each property. HSCHT will act on TGDT's behalf should the Trust need to enact a rural	**OG to commission housing valuations**

	housing burden on the properties for sale. This requires a Memorandum of Understanding between HSCHT and TGDT, requiring solicitor time. HSCHT would not charge for to enact the pre-emption, but there would be associated legal costs. An insurance reinstatement, market, and rental valuations are required for each property type of which there are 7. Allied Surveyors have quoted £900 plus VAT for the work. The allocations process can start once valuations are obtained. **Campsite** The stage 1 application to SLF was successful for funding to conduct ground investigations, hydrological, and topographical surveys. The results of the surveys will feed into site designs. SLF highlighted displacement of Tomintoul Bowling Club Caravan site as an issue. This will be raised at the forthcoming members' meeting. OG and FR met with Renni Milburn, Moray Council to discuss potential for capital funding. OG will provide a summary for Renni to share internally and gauge interest. Developing the project as fully as possible and getting it through planning will strengthen the project at committee stage. Next steps are to submit a stage 2 SLF application in May to buy the site with a decision expected mid-June. **Glenlivet Projects** **i. Braes of Glenlivet** Application to Dorenell for hall feasibility funding and design work for mini observatory successful. RI will coordinate both projects on behalf of the Chapeltown Hall Committee and the Dark Skies Group Expression of Interest submitted to Rural Housing Fund for Housing Demand and Needs Assessment in the Braes. **ii. Castleton of Blairfindy Playpark** After discussion and concerns raised at GICA meeting decision taken not to progress a project to replace the playpark further. Main concerns were hostility towards visitors from some neighbours and long running road issues. Mark Johnston will now look at doing some planting and installing some benches to improve the site. Mark and RI can revisit a project should circumstances change. **iii. Highlands & Islands Climate Change Grant** RI has applied for funding to work in partnership with a researcher to explore a climate change issue - sustainable travel in Glenlivet and Inveravon. A decision is expected mid-February **iv. Glenlivet events meeting** Community meeting Tuesday 22nd February, 7pm at Glenlivet Hall. Focus of discussion will be Jubilee celebrations and the Future of Tea in the Park. One suggestion is to hold a 'Big Lunch' at Glenlivet Hall on Sunday 5th June - something communities are being encouraged to do across the UK.	

	v. NEAT film screenings We'll be screening a film as part of the Star Party event programme in September. Rescheduled *Six Feet, Three Shoes* dance production in October. All agreed to hold off organising any more movie nights between now and September until restrictions relax further. **vi. Inveravon School** Moray Council will be holding a third engagement session on Tuesday 8th March. It will be an in-person event, venue to be confirmed. **vii. Telephone Boxes** The work on the 2 red boxes has not yet been completed due to a delay in sourcing materials and weather conditions. However, the contractor now has the necessary materials and will complete the work once weather conditions allow. He is aware the work needs to be completed by August in line with the grant conditions. GICA have not decided on a final use for the telephone boxes, instead opting for flexible shelving for flexible use. RI has contacted Community Heartbeat Trust re: installing a defibrillator in the modern box at Auchnarrow. They recommend one specific temperature resilient type and will assist with the ordering and installation. RI is awaiting the specific information from CHT in order to complete an application for funding to Paul's Hill Windfarm. **Dark Skies** OG provided an overview of the Star Party event plan. CES will film the event and create a preview to promote it. OG suggested making the event a mix of paid and free activities. Charging may have an impact on funding sought. **Broadband** OG and RI have now met with 3 broadband suppliers – WIFI Scotland, Badenoch Broadband, and Caleycom. Of those only WIFI Scotland feel able to progress a project. Caleycom felt the backhaul costs would be too high – based in Aberdeen. Badenoch broadband felt there were not enough properties to make a project viable and the geography would make it expensive and time consuming, whereas WIFI Scotland already have a presence in the area. WIFI Scotland have been invited to present the options to interested community members at Glenlivet Hall on 2 March, 7 pm. TGDT continues to take a facilitator role in the process. **Post Office** The application deadline is 7th March. OG will reapply based on recent meeting with PO. A HR consultant will look at the contract in due course to clarify whether TUPE applies. **Development Plan Review** OG will continue to populate the development plan review table and will update with existing projects and current priorities.	**OG to submit PO application**
COVID – 19 update	**Hostel & Discovery Centre**	**OG to recruit various posts**

	The booking and charging system is now in place at the Discovery Centre which reopens 1st April. OG will begin recruitment for Discovery Centre Assistants, Cleaner and Heritage Ranger.	
Finance report	OG presented the Hostel and Trust finance reports, and the board reviewed the statements that were circulated in advance of the meeting. TGDT's accountant has missed that the accounts need auditing. Audited accounts are required to apply for charitable relief. The board discussed changing accountant. OG has sought quotes for an audit from Ritsons, and Johnston Carmichael. PR will check which accountant CBP use. Invoices for HSCHT and Alpha were approved.	
AOB	TS advised The Glenavon pub has been sold.	
DONM	Topic: TGDT Board Time: Mar 16, 2022 05:30 PM London Join Zoom Meeting https://us02web.zoom.us/j/81117834049?pwd=M2x1MHdRYWI2VHMwbUY0OXF0bTdBUT09 Meeting ID: 811 1783 4049 Passcode: 671633 One tap mobile +16699009128,,81117834049#,,,,*671633# US (San Jose) +12532158782,,81117834049#,,,,*671633# US (Tacoma) Dial by your location +1 669 900 9128 US (San Jose) +1 253 215 8782 US (Tacoma) +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 646 558 8656 US (New York) Meeting ID: 811 1783 4049 Passcode: 671633 Find your local number: https://us02web.zoom.us/u/kbBk2CcVxx	