TGDT Board Meeting

Date: 17th November 2021

Video Conference (5.00 – 7.00pm)

Minutes

Present: Tilly Smith (TS, TGDT Director & Chair), Jenny Herschell (JH, TGDT Director), Phil Rogers (PR, TGDT Director), Doug Nisbet (DN, TGDT Director), Alastair Sharp (AS, TGDT Director).

Apologies: David Toovey (DT, TGDT Director & Treasurer), Sam Robinson (SR, TGDT Director), Liz Henderson (CNPA).

In attendance: Oli Giles (OG, TGDT), Rebecca Irons (RI, TGDT), Fiona Robb (HIE).

Due to the restrictions associated with COVID – 19 the meeting was held online.

Actions carried over from previous meeting (updates in *italics*)

Minutes		
Conflict of interest and governance	None raised.	
Minutes of previous meeting	TGDT Board minutes from 13th October were approved Proposed by Phil Rogers Seconded by Doug Nisbet	
Matters arising from previous actions	OG has informed OSCR the AGM will be held online.	
Development Plan Projects	**Affordable Housing** i. Progress The joinery contract started the first week of November. Three kits are now up, and the roof trusses are on site. Completion is anticipated for June 2022 in line with the original 52-week contract, although this does not take account of the weather. Alpha has merged with another company, but this will not affect the project. Most of the grant from Social Investment Scotland has now been drawn down. Rural Housing Fund monies are now being	

drawn down also. The Dorenell loan will be paid off after completion and the SIS loan repayments after one year. The housing will be allocated prior to completion. OG will start this process with Communities Housing Trust. FR asked that any claims to come in from HIE come in promptly.

Campsite

i. Progress

OG met with Paul Harrington (HIE) after meeting with the Crown and he is comfortable with an application to the Scottish Land Fund to secure the site. TGDT have been accepted into stage one of the application process and must submit by 14th January. This application could include a hydrological survey.

A £5k grant has been secured from the Cairngorms Trust for a carbon neutral assessment. One tender has already been received from Harley Haddow and a further tender is being sought.

Water supply was discussed and the importance of getting a hydrological survey. In addition, bored water could be explored as a possibility for the site.

Glenlivet Projects

i. Events

Three films have been booked with NEAT for December and will be screened at Glenlivet Hall. *The Courier* on December 3rd and a Christmas double bill on December 17th with a children's matinee of *The Grinch* followed by *Bad Santa* in the evening. DN advised it best to use TGDT's data projector. RI will liaise with Dufftown re: collection and return of equipment. TS advised that she could help with setting up the cinema equipment.

ii. Croft Inn

The owners of The Croft have advised that it has now sold and new owners have moved in. Therefore, our SLF stage 2 application has been withdrawn. OG has been advised that the new owners are intending to open and continue as a pub/ restaurant business.

DN proposed revisiting Tomnavoulin Stores as a potential redevelopment project and a campsite project for the Braes of Glenlivet.

iii. Community Renewal Fund

RI advised the Moray bid to the CRF was unsuccessful, but there may be elements e.g., energy efficiency, transport, and the Speyside Way which could be developed and other funding sources explored. FR has highlighted some funding for energy efficiency available via HIE.

iv. Dorenell Windfarm Community Benefit Fund

	RI advised that an invitation to tender had gone out for feasibility and design work re: replacing the Braes Hall. RI will submit an application to Dorenell on behalf of the hall committee for the 30 November deadline. The Dorenell panel however does not meet to consider the application until late February. OG advised he will be submitting an application for a Glenlivet Heritage Ranger for the November deadline. The role will focus on helping the Scalan Association and the Dark Skies project e.g., with led walks. It will be a one-year post and if the application is successful would start next summer season. **Broadband** RI advised there are 207 non-R100 properties in the Tomintoul & Glenlivet area which will be eligible for a voucher scheme. 89 of these are in the Tomintoul area. RI will be writing to these properties to assess whether they would wish TGDT to represent them in discussions with a broadband provider. GICA is supporting the cost of this mailout. There are some anomalies with the properties listed. RI has sought feedback on the addresses from John Shewan OG and RI have a meeting with Wi-Fi Scotland next week re: a potential project.	**RI to submit Braes application to Dorenell** **OG to submit Heritage Ranger application to Dorenell** **RI to write to non-R100 properties**
COVID – 19 update	**Hostel & Discovery Centre** OG and JI have been given a demonstration of FareHarbor's online ticketing system. They are well established in Scotland. Costs would be passed onto the person making the booking. There would be a gift aid option and an option to donate as part of the checkout process. The Discovery Centre would remain free to enter for information and leaflets. The museum and Dark Skies exhibit would be subject to an entry fee of £5 per adult with children being free. There is an issue in terms of toilet access and there would be a degree of visitor trust, but this can be mitigated by signage and QR codes which visitors can easily scan taking them to the booking site. The link should also be included in the Tomintoul & Glenlivet website with a live calendar enabling people to book. Use of the online system also provides the centre with better quality visitor data. The hostel has a few bookings over the winter and a few for next year. **Post Office** OG submitted the Post Office application today. TUPE will apply to Claire McGregor's role, OG has drafted a letter to Claire in order to confirm whether she wishes to return or intends to waive her right to return. If Claire did wish to return her current terms and conditions would apply. The Post Office will provide training for one person as postmaster/mistress. They would in turn train the other Discovery Centre assistants. Caroline has confirmed she will carry on and ensure continuity until the Trust are ready to open. This could take another 12 weeks. The Trust have applied for the current hours of 21 per week. It may be that the Post Office reduce the settlement figure or	**AS to provide OG with consent form and Disclosure Scotland paperwork**

	increase our hours. The amount of money the Trust receives may be capped depending on whether there is a shared retail counter or not. The Post Office provide an alarm and safe, but shutters and enhanced door security will also need to be considered. DN asked whether the Trust's charitable status would be affected by taking on the Post Office. PR raised the issue of lone working in terms of risk given the sums of money involved. In addition to the demands placed on one member of staff juggling a queue of Post Office customers alongside Discovery Centre visitors. FR advised consideration be given to the customer experience and how the service is offered to avoid reputational risk.	**OG to check position re: charitable status**
Finance report	OG presented the Hostel and Trust finance reports, and the board reviewed the statements that were circulated in advance of the meeting. Invoices for Communities Housing Trust, Alpha and Lateral North were approved.	
AOB	TS thanked JH for her contribution to the Trust as a long-standing member of the board. KATCA will discuss providing a new board member at their meeting next week. LH has a new role within CNPA in visitor infrastructure. Gavin Miles will be covering her role.	
DONM	**TGDT December Board** Topic: TGDT Board Time: Dec 15, 2021 05:00 PM London Join Zoom Meeting https://us02web.zoom.us/j/81147938513?pwd=Y3VzTUNCOXo5NTVzWWxCR29xTmhXdz09 Meeting ID: 811 4793 8513 Passcode: 634649 One tap mobile +13017158592,,81147938513#,,,,*634649# US (Washington DC) +13126266799,,81147938513#,,,,*634649# US (Chicago) Dial by your location +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 646 558 8656 US (New York) +1 669 900 9128 US (San Jose) +1 253 215 8782 US (Tacoma) Meeting ID: 811 4793 8513 Passcode: 634649 Find your local number: https://us02web.zoom.us/u/kclkXWH4Yr	