TGDT Board Meeting

Date: 13th October 2021

Video Conference (5.30 – 7.30pm)

Minutes

Present: Tilly Smith (TS, TGDT Director & Chair), Jenny Herschell (JH, TGDT Director), Phil Rogers (PR, TGDT Director), Doug Nisbet (DN, TGDT Director), David Toovey (DT, TGDT Director & Treasurer), Sam Robinson (SR, TGDT Director) .

Apologies: Alastair Sharp (AS, TGDT Director), Fiona Robb (HIE).

In attendance: Oli Giles (OG, TGDT), Rebecca Irons (RI, TGDT), Liz Henderson (CNPA).

Due to the restrictions associated with COVID – 19 the meeting was held online.

Actions carried over from previous meeting (updates in *italics*)

Minutes		
Conflict of interest and governance	None raised.	
Minutes of previous meeting	TGDT Board minutes from 15th September were approved Proposed by Doug Nisbet Seconded by Phil Rogers	
Matters arising from previous actions	TS welcomed SR to the board as a co-opted director. TS thanked JH for her contribution as she plans to stand down as a director at the forthcoming AGM. JH will ask KATCA to put forward a replacement to join the board. Jenni McAllister has been appointed on a freelance basis to work on the Tomintoul and Glenlivet website on behalf of the Business Association. TGBA will need to apply for the funds to pay Jenni's wages through the TGLP legacy fund. OG will emphasise that prominence should be given to Dark Skies and the new Discovery Centre exhibit within the website.	

	OG will arrange a date for the board to meet prior to the AGM once the accountant returns the final accounts.	
Development Plan Projects	**Affordable Housing** i. Progress Drainage is currently being connected and Cults Drive is closed to traffic. The works will be finished by the end of the October holidays. There has been an issue with the timber kit manufacturer, however a new joinery contractor has been appointed and will work to construct the kits on site. There may be an issue with noise for a few weeks whilst the kits are being put together and this will need to be monitored. The site manager has investigated some noise complaints received via Moray Council. If work is within the noise limit and within hours complaints should not be upheld. It is unlikely that the site will be watertight before November. OG advised that most of the SIS funding has now been drawn down, with £80k still to draw down. OG has requested a revised programme and cash flow before the next progress meeting. **Campsite** i. Progress OG has feedback the board's comments to the Architect and QS and have revised the budget and design accordingly. OG suggested there was an opportunity to make the campsite net zero and bring in funding to carry out initial work identifying onsite demand, generation, and storage. With a USP of 'net zero camping in the Cairngorms'. ii. Site design review Site design was discussed at length including phasing the project. OG advised the difference in cost of phasing the project would be minimal, adding to project management and reducing the impact delivered. DN felt it was important to keep the options open for the second part of the site. OG suggested keeping the bottom half of the site for campers, whilst levelling and grassing the top half for camping and accessible Highland Games parking. The required Games car parking capacity needs to be established. iii. Funding Funding post-Brexit is unclear. Net zero will be key to funders and therefore should be a significant part of any offer to funders. CES are keen on a partnership approach through the Capital Investment Challenge Fund. OG is due to meet with CES and SLF to establish best way to finance the land purchase.	**OG to establish Games car parking capacity needs** OG to meet with CES and SLF

	Glenlivet Projects i. Events OG and RI met with NEAT re: restarting events and agreed the best way forward would be for TGDT to survey community attitudes to restarting events. Feedback from the survey has shown the majority of respondents to be in favour of restarting indoor events with appropriate COVID mitigation measures in place. NEAT has advised that events would be risk free for promoters as a subsidy would only apply if the event were a success. All agreed that a NEAT movie night should be organised between now and Christmas.	**OG/RI to contact NEAT re: Movie night** **DN to provide RI with NEAT account log-in details**
	ii. Croft Inn RI contacted interested Glenlivet community members re: joining a project group. 4 community members have expressed an interest and an initial meeting has been arranged via Zoom for 28th October at 2pm. RI contacted Foundation Scotland re: a potential application to Dorenell. Marion McDonald, Fund Coordinator has questioned whether an application can be made due to not being able to fund projects relating to the storage, sale or serving of alcohol. DT advised he will contact panel member John Shewan regarding this as Dorenell have funded other organisations where alcohol is sold on the premises i.e., Dufftown Royal British Legion Club and Glenlivet Hall.	**DT to contact John Shewan re: application to Dorenell for The Croft**
	iii. Community Renewal Fund An outcome is still awaited. A match funding application to Dorenell Community Benefit Fund was unsuccessful	
	Observatory OG has received the design costs from the architect and will submit an application to Pauls Hill and Dorenell at the end of the month for the balance to cover the Braes work. DT queried the delivery time for the Braes being next summer and the planetarium December. OG will ask if these can be changed round. RI is supporting the hall committee with a funding application and ITT for a feasibility study to replace the Braes Hall. This project can work in tandem with the observatory project.	**OG to contact architect re: delivery time for Braes**
	Broadband OG advised there are 200 properties that are out of the scope of the main R100 programme and would instead likely receive a voucher. OG has a meeting with Moray Council to discuss a way forward and how voucher properties will be served. A commercial provider such as Wi-Fi Scotland may be appropriate for delivering a voucher project.	

COVID – 19 update	**Hostel & Discovery Centre** Hostel income was close to a normal September. The Discovery Centre has had good visitor numbers within 20 percent of pre-pandemic levels. The Centre is winding down operations and will close at the end of the month. The new exhibit will not be open before the end of the season as the vinyl wrappers can't get onto site until 8th November. The Centre will re-open for an exhibition preview and opening event once the new exhibition is ready. **Post Office** OG and DT are due to meet with Caroline Breen to discuss the process of transfer. There is a cost involvement for the Discovery Centre in terms of increased security i.e., shutters and security doors. The Post Office provide a safe. Staff will require Post Office training.	
Finance report	OG presented the Hostel and Trust finance reports, and the board reviewed the statements that were circulated in advance of the meeting. Invoices for Alpha, Community Enterprise Scotland and Communities Housing Trust were approved. OG advised that 2 percent interest on the bounce back loan will begin from March 2022.	
AGM	The AGM and board meeting will take place together on the 17th November. DN queried whether the constitution had been updated to include electronic general meetings.	**OG to check constitution re: electronic general meetings**
DONM	**TGDT November Board** Topic: TGDT Board **Time: Nov 17, 2021 05:00 PM London** Join Zoom Meeting https://us02web.zoom.us/j/81255522160?pwd=K0NCa2dpb3cvc2NvVTI5NXZTY3oxdz09 Meeting ID: 812 5552 2160 Passcode: 051241 **TGDT 2021 AGM** Topic: TGDT 2021 AGM Time: Nov 17, 2021 07:00 PM London Join Zoom Meeting https://us02web.zoom.us/j/81282591899?pwd=SS95eVpHVFFKTzh3TlFIK1VtMFhWZz09 Meeting ID: 812 8259 1899 Passcode: 481741	