Tomintoul & Glenlivet Development Trust

TGDT Board Meeting

Date: 7th April 2021

Video Conference (5 - 7pm)

Minutes

Present: Tilly Smith (TS, TGDT Director & Chair), Doug Nisbet (DN, TGDT Director), Jenny Herschell (JH, TGDT Director), Alastair Sharp (AS, TGDT Director), Phil Rogers (PR TGDT Director).

In attendance: Oli Giles (OG, TGDT), Rebecca Irons (RI, TGDT)

Apologies: David Toovey (DT, TGDT Director & Treasurer), Fiona Robb (HIE), Liz Henderson (CNPA).

Due to the restrictions associated with COVID – 19 the meeting was held online.

Actions carried over from previous meeting (updates in *italics*)

Minutes		
Conflict of interest and governance	No conflicts of interest issues were raised	
Minutes of previous meeting	TGDT Board minutes from 10th March were approved with minor amendments. Proposed by Phil Rogers Seconded by Doug Nisbet	
Matters arising from previous actions	OG will confirm with the solicitor whether properties can be sold before completion of the development once the ranking agreement is complete. OG confirmed a signed copy of the meeting minutes needs to be sent to Social Investment Scotland with the funding paperwork OG presented the implications of changing the name of the trading subsidiary to the board Sam Robinson attended the open meeting on 17th March and presented an observatory proposal.	
Development Plan Projects	**Affordable Housing** i. Progress	

		OG advised two main planning issues have arisen relating to developer obligations and ecology. CNPA are working with Moray Council to reduce the developer obligations and revise the figure proposed as it is not in line with the impact the project will have on the area. CNPA make the final decision on this. CNPA have proposed an extensive list of ecological enhancements and improvements. The architect will review and respond with cost neutral solutions. An extension to the original tight deadline has been sought from CNPA to enable time to respond without impacting on the May committee and determination. Missing the May date would delay a determination until mid-June which would have implications for drawing down the Social Investment Scotland grant. ii. Allocations The draft allocations policy was circulated to the board prior to the meeting. All agreed to proceed with the draft wording with a minor change and the inclusion of 'or proximity to' in the wording of point 7. All agreed the eligibility criteria should be presented to the community at an open meeting on 5th May. OG advised that the new housing road would require a name. RI suggested asking the community to put forward their ideas from which a competition could be run to choose the best one.	
	Campsite i. Progress OG advised the project has been accepted into stage two of the CES lower than market value process. The Trust is required to make a business case as to why CES should give the land at the lower rate. OG is in the process of pulling supporting information together. OG advised that the agents for CES have changed and this may impact upon progress. PR advised it prudent to discuss the options with Scottish Water for water and sewerage for the site. ii. Funding Foundation Scotland have not made a decision on the feasibility funding. iii. Tenders OG advised that two tenders have been received and a scoring exercise will be undertaken if funding is approved.	**OG to contact Scottish Water**

	Glenlivet Projects i. A discussion ensued on the acquisition of an asset in Glenlivet but due to the sensitive nature of this item was not minuted. ii. Glenlivet Development Officer RI advised that the community consultation went out by post to 430 addresses in Glenlivet and Inveravon. In addition to giving the option to complete the survey online. The deadline for responses is 16th April. RI will present initial findings to the community at the members meeting on 5th May. RI advised an application has been made to Dorenell Community Benefit Fund for the refurbishment and repurposing of the adopted red telephone boxes at Tomnavoulin and Glenlivet Hall. A decision on the funding will be made in May. OG advised an application has been made to Dorenell in addition to Sport Scotland to fund a new trail at Glenlivet Bike Trails. Each application is seeking £12k towards the costs. In addition to some match funding from CES and car parking at the trails. iii. TITP RI has spoken to John Shewan who is keen that TITP should go ahead this year restrictions permitting. All agreed that it was important that the event go ahead in some form this year as cancelling for a second year would have a detrimental effect. Given the level of unknown and associated risks of running the event it was agreed that funding should be sought to cover the Covid implications of running the event. RI advised the National Lottery Awards for All fund would be a possible funder. However, consideration needed to be given to the 12-week application process. It was agreed that Dorenell could also be approached for funding. Next steps will be to check that Glenlivet Hall Committee are happy with the event taking place. OG and RI will put together a budget for TITP and call a planning group meeting. **Observatory** TS advised that positive communications have opened with CAG on a way forward for an observatory. It is proposed that the Discovery Centre become a hub for a Dark Skies experience in Tomintoul & Glenlivet. The first phase of which would be a Dark Skies exhibition in the Discovery Centre. An application will be made to the Green Recovery Fund for this. TS and OG are meeting with Sam Robinson to assess the Discovery Centre Garden's suitability for a planetarium on 12 April. The Braes	**OG/RI to contact Glenlivet Hall Committee re:TITP** **OG/RI to draw up budget for TITP**

	Hall has been proposed as a possible site for a small observatory. A proposal summary has been sent to the Hall Committee for consideration and a response is awaited.	
COVID – 19 update	**Hostel & Discovery Centre** Bookings are coming in for the Hostel. A new kitchen is currently being fitted. The joiner has identified some additional work which requires attention: the flat roof at the back is leaking into the ladies' toilets and there are some slipped tiles. He will provide a quote for replacing the flat roof. The front door could also be renewed. Jules is back from furlough 1 day per week to get the Discovery Centre ready for reopening. An advert for Discovery Centre Assistants will be going out. The target opening date is the week commencing 17 May. The plan is to open Thursday, Friday, Saturday and Sunday initially moving to full-time opening in late June. **THL name change** OG advised the name can be changed by special resolution without having to go to members. Companies House require MoA, minutes of the relevant board meeting and fee of £30. A discussion ensued on the options related to the name change and any associated risks. It was agreed the best way forward would be to change THL to Tomintoul & Glenlivet Community Enterprise to begin with. Where assets need to be standalone a separate trading subsidiary could be set up at a later date as required e.g., housing.	
Finance report	OG presented the Hostel and Trust finance reports, and the board reviewed the statements that were circulated in advance of the meeting. The Board approved an invoice of £1500 for payment from the joiner for fitting the kitchen at the Hostel. Half is to be paid now and half on completion of the job.	
DONM	**5th May 2021 5 – 7pm via Zoom** https://us02web.zoom.us/j/83155115760?pwd=eHd2NS8zaSs0WmMyRkVpeTRVYitEZz09 Meeting ID: 831 5511 5760 Passcode: 850185	