Tomintoul & Glenlivet Development Trust

TGDT Board Meeting

Date: 10th February 2021

Video Conference (5 - 7pm)

Minutes

Present: Tilly Smith (TS, TGDT Director & Chair, Doug Nisbet (DN, TGDT Director), Jenny Herschell (JH, TGDT Director), Alastair Sharp (AS, TGDT Director), Phil Rogers (PR TGDT Director) David Toovey (DT, TGDT Director & Treasurer).

In attendance: Oli Giles (OG, TGDT), Fiona Robb (HIE), Liz Henderson (CNPA).

Apologies:

Due to the restrictions associated with COVID – 19 the meeting was held online.

Actions carried over from previous meeting (updates in *italics*)

Minutes		
Conflict of interest and governance	No conflicts of interest issues were raised	
Minutes of previous meeting	TGDT Board minutes from 13th January were approved with minor amendments. Proposed by Doug Nisbet Seconded by Alastair Sharp	
Matters arising from previous actions	OG confirmed location has been changed on the GDO JD OG confirmed the selection panel for the GDO recruitment has been finalised OG confirmed he has spoken to the DC Assistants from last year and all are keen to return subject to a recruitment process OG has spoken to WBW regarding the legacy board and sent reminders to members to attend the final TGLP board meeting on 18th February	
Development Plan Projects	**Affordable Housing** OG confirmed the planning application has been submitted and accepted by Moray Council. Ass expected it has been called in by	

	CNPA Building Warrant submission planned for mid February ahead of planned changes to fire suppression is Scot Gov funded projects The board expressed thanks to the demolition crew who have worked through some challenging conditions to stay on programme. OG confirmed the first invoice for the development has been received and checked by the QS so is due for payment. Claims to HIE and RHF have been submitted The board asked for an update on the allocations policy – OG confirmed little progress has been made on finalising the allocations policy but the survey data collected last year has been summarised and work can begin asap Liz suggested asking CHT to provide some support Tilly asked if the live work units will be subject to non domestic rates – OG to clarify **Campsite** OG updated on the progress with the campsite project – CES have completed the site valuation and it has been shared with board members. All felt it is a good starting point for discussion and OG confirmed we would be applying for a less than market value transfer. We received two responses for the feasibility phase of the project and the CES Supporting Communities Fund application has been submitted for the full cost of completing the feasibility work. Attempts to set up a meeting between hill committee, games committee and TGDT have been unsuccessful (PR highlighted It could well be worthwhile investigating water supply for the campsite, particularly given the challenges faced by the pod development. I would initially suggest an approach to Scottish Water for an indicative response for both water and foul drainage. It would also be good to know if the springs emanating from the hills behind the site ran dry the other year) **Glenlivet Projects** A discussion ensued on the acquisition of an asset in Glenlivet but due to the sensitive nature of this item was not minuted. OG confirmed there has been a good response to the recruitment process and five candidates have been selected for interview on the 19th February. OG to advise the board on the outcome of the recruitment process.	**OG to approach CHT for support with the Allocations policy** **OG to clarify whether the l/w units will be subject to NDR**
COVID – 19 update	**Staff** Jules remains on furlough but is in regular contact with OG **Hostel Refurbishment** En suite almost complete. Kitchen removal planned for end of February. Stuart planning to fit the kitchen mid March. The board asked if the hostel will be operating as a self catering unit this year. OG confirmed this is the case and the board asked OG to consider the minimum occupancy and rate to maximise bookings and income. The board considered the impact of legislation that requires short	**OG to speak to DC Assistants** **OG to review hostel exclusive booking prices and**

	term lets to be licensed. (PR highlighted The Short Term Let Legislation currently making its way through the Scottish Parliament will only take effect from April 2022, on a phased basis. It would therefore not impact the proposed use of the hostel this year)	**occupancy levels**
Finance report	OG presented the Hostel and Trust finance reports and the board reviewed the statements that were circulated in advance of the meeting. OG confirmed the bounce back loan has been received and transferred to the TGDT savings account. The board approved invoices for payment from Alpha Projects and Stuart Bailey (THL).	
Dorenell	Applications for the affordable housing project and improvements to Glenlivet Hall have been submitted, decisions expected around 23rd February. Deadline for the next round is 31st March OG suggested re submitting the Heritage Officer post and applying for costs of TITP and WITP 2021 – all agreed.	
TGLP	OG, TS and DT met to discuss the trusts chair of the legacy group and agreed to schedule the first meeting in June. An agenda has been drafted and our plans will be shared at the final TGLP board meeting on 18th February.	**OG to speak to Will for an update**
AOB	DN raised the Tomnavoulin Church Windows which Brian Fowler has been doing some detective work on – all agreed they are a stunning example of stained glass windows but that without somewhere to display them it would be difficult to see how TGDT could help OG confirmed that the hardware for the Lecht road Snowcam has been purchased OG confirmed 7 ipads have been distributed to frail and elderly residents of our area via SCVO scheme	**OG to feedback to Brian Fowler**
DONM	**10th March 2021 5 – 7pm via Zoom** Topic: TGDT Board Meeting Time: Mar 10, 2021 05:00 PM London Join Zoom Meeting https://us02web.zoom.us/j/89263300395?pwd=WENmWWhOL0srN2JXODEvN29qQVNGdz09 Meeting ID: 892 6330 0395 Passcode: 438633 One tap mobile +13462487799,,89263300395#,,,,*438633# US (Houston) +16465588656,,89263300395#,,,,*438633# US (New York) Dial by your location +1 346 248 7799 US (Houston) +1 646 558 8656 US (New York) +1 669 900 9128 US (San Jose) +1 253 215 8782 US (Tacoma)	

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