TGDT Board Meeting

Date: 11th January 2020

Discovery Centre, Tomintoul (5-7pm)

Minutes

Present: Tilly Smith (TS, TGDT Director & Vice Chair), Jenny Herschell (JH, TGDT Director), John Polak (JP, TGDT Director)

In attendance: Oli Giles (OG, TGDT), Rebecca Irons (TGDT), Liz Henderson (CNPA). Fiona Robb (HIE)

Apologies: Doug Nisbet (DN, TGDT Director & Chair), David Toovey (DT, TGDT Director & Treasurer), Alastair Sharp (AS, TGDT Director), Andy Wallace (AW, TGDT Director),

It was noted that the meeting was not a quorum, but all in attendance were happy to proceed with the meeting.

Actions carried over from 11/12/19 (updates in *italics*)

Minutes		
Minutes of previous meeting	TGDT Board minutes from 11th December were approved. Proposed by John Polak Seconded by Jenny Herschell	
Matters arising from previous actions	OG has circulated the TGDT legacy paper OG has submitted ballot papers for the Moray Speyside Tourism BID	
Conflict of interest and governance	Discussion on TGLP Legacy, item 5 - OG, TS and FR are also TGLP Board members	
Finance report	The finance reports for THL and TGDT and the bank statements for the bank accounts were circulated to the board in advance of the meeting. OG provided an overview of the finances for TGDT and Tomintoul Hostel Ltd.	

	TGDT extend their thanks to former trustees of Glenlivet Beer Festival for a donation of £1836.47 from Glenlivet Beer festivals account closure. This funding is ringfenced for events in Glenlivet. The Christmas Extravaganza raised £647 income and the board extended their thanks to Rebecca Irons and Julianne Irvine for organising. OG is currently working on the 2021 business plan with DT OG requested approval of an invoice to HSCHT of £4k for the Housing feasibility study work, this is covered by a grant from Scottish Land Fund	OG to show this as restricted funding in future finance reports
TGLP Legacy	SS & JT outlined the proposals for a TGLP Legacy Board. They have spoken to key groups including CES, KATCA, GICA, CNP, TGBA and all parties are interested. CNP will have an advisory role. An inaugural meeting will be held to agree the boards shared vision, likely to be in the next 4 weeks. This meeting will be independently facilitated. TS asked for clarification regarding the rules for income generating projects. JT agreed to check. There was further discussion in relation to resources, budgets and risks. OG suggested the possibility of TGDT providing support to community groups through an extended/ expanded Participation Project subject to funding and resources. OG highlighted whether TSI Moray and Moray Speyside Tourism should have a role in the Legacy Board. JT will send the Legacy plan to HLF monitors for review at the end of June, with the final document submitted at the end of September.	
Hostel Operations	OG has been looking at ways to bridge the income gap at the Discovery Centre (DC). OG proposed piloting hostel check-in at the DC. The hostel would be billed for this service, thus providing a source of income to the DC. It would also solidify the DC's role as a community and visitor hub. This would have implications for staff roles and would require relevant procedures to be set up. A sub contracted cleaning/ laundry role would remain. Later recruitment of a hostel warden would be reviewed in June for high season. The board approved this pilot.	OG: speak to JI and KH re: hostel pilot OG: amend board paper and send round Decision to be ratified at next full board meeting

Development Projects	**Campsite** Discussions ongoing with CES TGDT will consider alternative options for a campsite. **Affordable Housing** The closing date for CARES is 20th January. OG will review the tenders on 24th January with Joe Gribben and LH. OG has made a proposal to Moray Council re: outstanding balance of £2.6k towards the Clients Agent fee of £4k. A decision on the SLF is due next week. There is still time to resubmit if it doesn't go through.	
AOB	RI advised that TGDT had received Climate Challenge Funding to hold 3 Climate Conversations in our area with a view to seeking further funding to develop a project from any issues highlighted: • Monday 10th February - Young Person's Group @ Discovery Centre, 2 – 3.30 pm • Thursday 13th February – General Group @ Glenlivet Hall, • 6.30 – 8pm • Monday 17th February – Farming/ Land Based Group @ Discovery Centre, 6.30 – 8 pm (Lynn Cassels supporting)	
DONM	12th February – Board meeting 5-7pm @ The Discovery Centre Email reminder to be sent out in advance before the next meeting (and the day before).	